

2021 WINTER QUARTER REGISTRATION FORM**ONE REGISTRATION
FORM & ONE
PAYMENT PER CHILD**For girls 1st thru 5th grade and at least 6 years old
1724 Santa Clara Ave. • Alameda, CA • 94501 • (510) 521-1743Please **PRINT** all information below **CLEARLY**

Entering Grade: _____ 2020-2021

Girl's Name: _____, _____ Age: _____ Birthdate: _____
Last Name First Name

Parent / Guardian Name: _____

Address: _____ City: _____ Zip Code: _____

E-mail Address: _____ School: _____

Winter Quarter: January 11, 2021- April 9, 2021**Winter Quarterly fee- \$3,400****Payment schedule:****1st payment of \$1,130 due - when your registration form has been confirmed or by January 15, 2021****2nd Payment of \$1,130 due - February 22, 2021 by 4pm**

If payment is not received by Feb. 22, a \$30 late fee will be charged on your account. If quarterly payment and late fee is not paid in full by Feb. 24, program cancellation will begin Feb. 26 until payment is received.

3rd payment of \$1,140 due - March 15, 2021 by 4pm

If payment is not received by Mar. 15, a \$30 late fee will be charged on your account. If quarterly payment and late fee is not paid in full by Mar. 17, program cancellation will begin Mar. 19 until payment is received.

PAYMENT POLICY*Payments are due in full on or before the scheduled due date. Forms of payment accepted are checks, money orders, or credit cards. No cash. **Please note, if paying with a credit card, you will be charged an additional fee of 3.1% per transaction.** All payments must be mailed to our main office, 1724 Santa Clara Ave. Alameda, 94501 or dropped off in payment box available during girls sign-in and sign-out times. If you foresee not being able to make your payment, please contact Director of Elementary Programs, Natalie Duarte at nduarte@girlsincislandcity.org.***REFUND POLICY & PROCESSING**All cancellation requests must be made in writing to Natalie Duarte (NDuarte@girlsincislandcity.org). Verbal requests will not be accepted.**Please note Girls Inc. will be closed on the following days:**

*Monday, January 18 (MLK Holiday), February 15 - 19 (President's Week)

Please indicate below if paying quarter in full or by payment schedule.

CALCULATE FEES HERE

Winter Quarterly Fee	Paying quarter in full	Paying by Payment schedule	TOTAL
\$3,400			\$
SUBTOTAL			\$
IF PAYING WITH CREDIT CARD, ADD 0.031 FEE (multiply SUBTOTAL by 0.031)			\$
TOTAL (add SUBTOTAL and FEE)			\$
TOTAL (due with this form)			\$
<input type="checkbox"/> Visa <input type="checkbox"/> AMEX <input type="checkbox"/> Mastercard <input type="checkbox"/> Personal Check			

CREDIT CARD INFORMATION

Card Holder Name _____

Card Number _____

CVV # _____ Exp. Date _____

All credit card transactions are assessed a 3.1% fee**Do you want this card charged for your reoccurring payments?**

_____ Yes

_____ No

I understand and agree to the Payment Policy, Payment Schedule and Refund Policy listed above and to the charges on the designated credit card (if any).

Parent or Guardian Signature (please initial and date electronically) _____

Date _____