



of the Island City

Girls Inc. of the Island City January 23, 2019

1724 Santa Clara Avenue
Alameda, CA 94501
(510) 521-1743
www.girlsincislandcity.org

Dear AIK Families:

Girls Inc. of the Island City (GIIC) understands that the Federal Government shutdown may be impacting a number of our parents and guardians. During the shutdown, we want to offer these families a payment plan, detailed below. If you are interested in dropping care completely, information for that will also be detailed below. If you have been affected, please contact GIIC's office manager, Barbara Krummel, to make arrangements.

Barbara Krummel (BKrummel@girlsincislandcity.org) or 510-521-1743 ext. 207.

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Payment Plan

- If you cannot pay your fees due to the shutdown, childcare fees will be suspended until the government reopens.
- Upon resumption of the government, any unpaid fees can be paid back in full or can be spread out over the rest of the payments for the remainder of the 18-19 school year.

For example...a child that attends AM Care and the government is closed for Period 6, and resumes mid period. Your payment of \$280 can be paid in full along with Period 7 OR spread out for Periods 7, 8 & 9, paying \$373.33 per payment.

- Late fees will be waived during the time the closure takes place.
- All fees must be paid before June 14, 2019 at 6:00 p.m. Parents/guardians are still responsible for all fees for childcare, whether their child attends or not.

Dropping Care

- We will waive the 30-day notice for dropping care.
- You will be responsible to pay for care that you have received up until the date of dropping.
- Due to our program being Licensed Child Care, if you drop your child from the program, space may not be available when you want to return. Please take that into consideration when making your decision in dropping care.

In order for us to be informed of and honor a payment plan, you must speak with our office so we can make sure we note the payment plan in your file.

Sincerely,

Christine Chilcott
Chief Executive Officer
Girls Inc. of the Island City

cc: Pam Williams, AIK Program Director
Luzanne Engh, GIIC Board Chair